

BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
June 13, 2019 2:00 PM

DIRECTORS PRESENT WERE:

Bonnie Tidball Steve Malone Ernie DeWinne Harry Maxwell Rod Goff

OTHERS IN ATTENDANCE:

Joan Hutchinson Charlene Greenhill Joe Ortega Karen Antill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:01 PM, June 13, 2019.

MINUTES: Directors read the Minutes of the Meeting of May 9, 2019.

MOTION: Ernie DeWinne made a motion to accept the Minutes of the meeting of May 9, 2019, as prepared. Harry Maxwell seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of May, 2019 to the Board, noting that the WSC continues to be in good financial condition. The Board and guests reviewed.

MOTION: Rod Goff made a motion to accept the Treasurer's report, seconded by Harry Maxwell. The Board voted to accept the report unanimously, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that he fixed a 2" main at the s condo well which drained the tank and caused one of the motors to burn up and the other has a seal that now leaks. Reed came out and installed a new pump and will be getting the second pump in place soon. Joe advised that Reed will also start on the condo pressure tank and replace the panel box soon as he's been busy with other work. Joe reported that they put in two new taps. Joe had yearly, and quarterly samples done and will be doing monthly samples next week.

Joe has been pumping out well #4 because the acidization has apparently uncovered a vein of iron and some manganese. Ernie advised that a company came out and ran tests on all wells at the upper system well #2 & 3 came in under the acceptable limits for manganese and iron. Well #4, the manganese was .425 and .05 is the acceptable limits, the iron was 7.7 and .3 is the acceptable limits. Ernie advised that the company suggested we blend the water since it is so high and treat it with chemicals before it goes into the storage tank. Ernie reported that we will continue to flush the well for three weeks since we are already seeing the iron dropping and see where the levels are to see what needs to be done.

Class C Licensed Operator: Charlene Greenhill reported that the CCR is due July 1st. We put the wording for the fluoride on the website and a notice will be put on the water bills. Charlene advised that we need to work on the record retention schedule. Most records need to be kept for seven (7) years, payroll records need to be kept forever and forever documents, Charlene advised that she updated the homeland security information and will be updating the monitoring plan, update the RTC, and a form to be filled out for any well that is not in use.

Office Operations: Karen Antill reported that it is business as usual and will be sending out disconnect notices on June 28th, with disconnection date of July 8th. Karen reported that she will be on vacation until June 24th and Barbara Maxwell will be covering the office while she is away.

ITEMS FOR DISCUSSION & BOARD ACTION:

OLD BUSINESS:

- A. Condo pressure tank project update – Joe reported Reed will finish up with the condo pressure tank soon.
- B. Update on condo storage tank project, old tank – Ernie advised that Bob Thonhoff sent a notice to TCEQ that the storage tank project is complete and in operation. Joe advised that he took the plate off the old storage tank and he thinks it should be an easy fix after it is moved to Memorial Park with either welding a new plate on or re-bolting it. The Board discussed how to move it and how to prepare the pad site.

MOTION: Ernie DeWinne made a motion that we do the prep work and hire a contractor to put the slab in, seconded by Rod Goff. The Board voted to accept the motion unanimously, and the motion passed.

- C. Fire hydrant project – Steve Malone reported that he and Joe will start checking the pressure of the fire hydrants on Monday.
- D. Status of new customer meter project – Ernie advised that we got approval from the USDA and will have a USDA contract prepared by our engineer, Bob Thonhoff and Ernie will get ahold of Tim Guill to get the contract prepared, signed and sent off to the USDA. Ernie advised that once we receive the Notice to Proceed, we are looking at installing the meters in the final week of a month so that will be the billing for the month as well. Joe will order twenty (20) meter boxes and start replacing the ones that need to be replaced to get ahead. Bonnie will call Bob Thonhoff to see where his is with the contract.
- E. Update on disposition of temporary 2,500-gallon water tanks. - Joe reported that one of the 2,500-gallon water tanks was sold and Karen put up posters for the last water tank. Karen advised that she can put it on Nextdoor for Bandera River Ranch only, the board asked to have that done.

NEW BUSINESS:

- A. Discuss and approve Source Water Protection program – Tabled
- B. Discuss and approve Collier Engineering proposal – The Board discussed and since there is no need at this time to do a water availability study and system analysis, they will look at this in the future.
- C. Discuss solutions for fluoride at well #5 and iron at well #4. - Iron at well # 4 was discussed in the Field Operations report. Ernie reported that the fluoride is within guidelines and the language has been put on the website.
- D. Discuss improvements to condo electrical controls/pumps - Topic was discussed in the Field Operations report.
- E. Rain water collection systems/program. - The Board briefly discussed and decided to table this item until the next board meeting. Rod advised that he has been doing some research and rebates and subsidy could be available next year.
- F. Discuss the supply of water to customer private pools and related fees and rates. - The Board tabled this item until they receive further information from the ACC regarding their rules.
- G. Approve Board Resolution to change signature cards for Money Market account, Construction account and Debt Service Reserve account. - The Board discussed and will take off the old Board members and update the new Board members on the signature cards.

MOTION: Ernie DeWinne made a motion to adopt a resolution to remove Jim Deeter, Tom Nate and Neil Peterson from the Money Market account and Debt Services account, and remove and Harry Maxwell and Joe DeHoyos from the Construction account. Add President Bonnie Tidball, Vice President Steve Malone and Secretary/Treasury Ernie DeWinne to all three accounts, seconded by Rod Goff. The Board voted to accept the motion unanimously, and the motion passed.

- H. Discuss bank accounts and FDIC insurance coverage. - The Board discussed and will look at all available options and revisit this item in the future.

- I. Discuss Condo's and B&B on the hill water bill rate structure. - The Board discussed revisiting the Condo's rate structure since it's only one meter for the 35 units; they are not being charged for the irrigation or pool water which is commercial and not residential. Ernie will put together a few different rate structures for the Board to review at the next Board meeting. The Board discussed the B&B on the hill and whether it should be commercial or residential, the Board will revisit this with the Condo's rate structure.

- J. Discuss incentive program for customer installation of low flow toilets 1.2 gallons. - The Board discussed a possible incentive program for customers installing low flow toilets, Ernie will put some figures together and present it at the next Board meeting.

MEMBERSHIP COMMENTS: There were no membership comments.

ADJOURNMENT: With no further comments, Steve Malone made a motion to adjourn the meeting, seconded by Ernie DeWinne. The BOD voted unanimously to adjourn at 3:35 PM.

The next BOD meeting will be held on July 11th.

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____